

# THE KING'S ACADEMY

1201 S. Water St.  
Jonesboro, IN 46938  
(765)674-1722

## TEACHER APPLICATION

### MISSION STATEMENT

*The King's Academy is a Christ-Centered college preparatory middle and senior high school for students who have teachable hearts, moldable minds, and coachable spirits. We offer a loving family environment where students are encouraged to grow in their relationships with Jesus, their families, teachers, and others, as they are prepared to be tomorrow's leaders wherever God calls them to serve. We are committed to developing God's best for each student spiritually, academically, morally, and socially through every program and activity.*

### INITIAL TEACHER APPLICATION

Your interest in The King's Academy is appreciated. We invite you to fill out this initial application and return it to our school office. If an opening occurs for which it appears you may qualify, we will request that you have your placement file forwarded to our office. We may also contact your references. If we have continued interest in your candidacy, we will send you some follow up questions and arrange for a personal interview.

We realize that the key to a successful Christian School is its staff. We are grateful for those who are professionally qualified whom really love children, and who, by the pattern of their lives, are Christian role models. Luke 6:40

We look forward to receiving your initial application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

#### A. APPLICANT'S NAME AND ADDRESS:

Full name: \_\_\_\_\_

Application date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date available: \_\_\_\_/\_\_\_\_/\_\_\_\_

Present Address: \_\_\_\_\_

\_\_\_\_\_

Phone: Days (\_\_\_\_) \_\_\_\_\_ Evenings (\_\_\_\_) \_\_\_\_\_

Best time to call you? \_\_\_\_\_ Social Sec. No. \_\_\_\_\_

How long have you lived at the above address? \_\_\_\_\_

Permanent address and phone number if different than present address: \_\_\_\_\_

\_\_\_\_\_

**B. POSITION DESIRED:**

Please indicate 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> choice in the parenthesis. Then to the right please indicate the grade or subject in order of preference.

( ) Elementary \_\_\_\_\_

( ) Junior High \_\_\_\_\_

( ) High School \_\_\_\_\_

Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Substitute \_\_\_\_\_

How did you learn about the position for which you are applying?: \_\_\_\_\_

\_\_\_\_\_

**SPECIAL ABILITIES:** Please list activities or sports which you would be capable of and be willing to direct, sponsor, advise, or coach. (Indicate grade or ability levels).

\_\_\_\_\_

**FUTURE PLANS:** What would you like to be doing five years from now?

\_\_\_\_\_

**C. CHRISTIAN BACKGROUND:**

- In your own words on a separate piece of paper briefly give your Christian testimony.

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct?

Yes \_\_\_\_\_ No \_\_\_\_\_ Signature: \_\_\_\_\_

Please carefully read our Statement of Faith and indicate below your degree of support.

**Statement of Faith**

- We believe in one God existing in three Persons -- Father, Son, and Holy Spirit
- We believe in the virgin birth of the Lord Jesus Christ, His vicarious (substitutionary) atoning death, His bodily resurrection, and His second coming.
- We believe that all Scripture is verbally inspired by God and that it is the supreme and final authority in faith and life.
- We believe that man is created in the image of God; that the first man, Adam, sinned; that this sin caused physical and spiritual death; and that since the first man sinned, all persons are born with a sinful nature.
- We believe that man is saved by grace through faith, wholly apart from human merit and works, and that all who receive the Lord Jesus Christ by faith are born again to a new life in Him.
- We believe in the bodily resurrection of all the dead: the saved to eternal life and the unsaved to a life of eternal judgment.
- We believe that Christians are to be separated unto God, living holy lives pleasing to Him, and witnessing to His glory.
- We believe that God directly created the heavens and the earth and all that lies therein.

\_\_\_\_\_ I fully support the Statement as written without mental reservations.  
Signature: \_\_\_\_\_

\_\_\_\_\_ I support the Statement except for the area(s) listed and explained on a separate paper.  
The exceptions represent either disagreements or items for which I have not yet formed an  
opinion or conviction. Signature: \_\_\_\_\_

**CHURCH SERVICE:** Denominational preference? \_\_\_\_\_

What is your local church affiliation? \_\_\_\_\_

Are you presently a member in good standing? \_\_\_\_\_ Years? \_\_\_\_\_

In what church activities are you involved and with what degree regularity? \_\_\_\_\_

\_\_\_\_\_

What other Christian service have you done since becoming a Christian? \_\_\_\_\_

\_\_\_\_\_

What is your attitude toward working with those of other races and those of other  
denominational beliefs? \_\_\_\_\_

\_\_\_\_\_

Are you capable of teaching a Bible class? \_\_\_\_\_ If yes, what would be your subject  
preferences? \_\_\_\_\_

To what extent should a Christian school teacher become involved in Sunday and other weekday  
ministries of the sponsoring church or the church of which you are a member?

\_\_\_\_\_

\_\_\_\_\_

**DEVOTIONAL PRAYER LIFE:** Describe your routine of personal bible study \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What books have you read recently that has helped you spiritually? \_\_\_\_\_

\_\_\_\_\_

**D. PROFESSIONAL QUALIFICATIONS:**

- Please attach photocopies of all your college transcripts.

**Formal Training:** What degree or degrees do you hold?

Degree	Date Received	Issuing Institution
_____	_____	_____
_____	_____	_____

Your Major(s) \_\_\_\_\_  
\_\_\_\_\_

Your Minor(s) \_\_\_\_\_  
\_\_\_\_\_

Cumulative grade point average BA \_\_\_\_\_ Graduate work \_\_\_\_\_

Total \_\_\_\_\_ units after date of Bachelor's degree \_\_\_\_\_ (1 \_\_\_\_\_ unit x \_\_\_\_\_ = \_\_\_\_\_ units)

**TEACHING EXPERIENCE:** Sequentially list your teaching experience with most recent first.

School's Name	Grades or Subjects	Dates
_____	_____	_____
_____	_____	_____
_____	_____	_____

To what degree are you familiar with various Christian or secular curriculums (i.e., ACE, Abeka, Bob Jones, Saxon math, Open Court Reading, Shirley Grammar, etc.?)

\_\_\_\_\_  
\_\_\_\_\_

Curriculum Preferences: \_\_\_\_\_  
\_\_\_\_\_

List any other educational advantages that you have had including opportunities for travel.

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List any books or articles that you have read recently that have helped you to grow professionally: \_\_\_\_\_

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**TEACHING CREDENTIALS:** Do you have an ACSI Teaching Certificate? \_\_\_\_\_

What level? \_\_\_\_\_ Remains valid for \_\_\_\_\_ years.

Do you have a state teaching certificate? \_\_\_\_\_ What State? \_\_\_\_\_

What kind? \_\_\_\_\_ Remains valid for \_\_\_\_\_ years.

Endorsement(s) List semester hours in endorsement areas(s).

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If you do not hold a certificate, what requirements do you lack? \_\_\_\_\_

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**\*Please attach photocopies of any certificates held.**

**CHRISTIAN SCHOOL PREPARATION:** Have you had any courses in the Christian Philosophy of Education? \_\_\_\_\_ If so, where and when? \_\_\_\_\_

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If not, would you be willing to take such a course by correspondence or otherwise? \_\_\_\_\_

**\* Attach a typed copy of your personal Christian Philosophy of Education.**

Have you had other courses giving specific training for Christian day schools? \_\_\_\_\_ Give details: \_\_\_\_\_

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List any conferences or seminars, which you have led or participated in the past: \_\_\_\_\_

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Describe how teacher evaluation has been helpful to you: \_\_\_\_\_

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**E. PERSONAL PHILOSOPHY**

- On separate paper please label and succinctly answer in one or two paragraphs each of the questions below.
1. Why do you wish to teach in a Christian school?
  2. What are the main characteristics that distinguish a Christian school from a public school?
  3. What do you consider to be the proper classroom atmosphere for learning?
  4. What is your philosophy of discipline. Your attitude toward physical punishment?
  5. What areas do you feel are your strengths? Weaknesses?
  6. What do you believe about the origin of the earth and mankind?
  7. Please summarize any additional information that you would like to present regarding your candidacy for this position.

**F. EMPLOYMENT HISTORY**

Please start with your current or most recent employer and work backwards for the past ten years. If necessary, you may make copies of this page or following the same format, use the reverse side.

1. Employer: \_\_\_\_\_  
Position: \_\_\_\_\_ Dates of employment: \_\_\_\_\_  
Address: \_\_\_\_\_  
Supervisor's Name and Phone Number: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_
2. Employer: \_\_\_\_\_  
Position: \_\_\_\_\_ Dates of employment: \_\_\_\_\_  
Address: \_\_\_\_\_  
Supervisor's Name and Phone Number: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_
3. Employer: \_\_\_\_\_  
Position: \_\_\_\_\_ Dates of employment: \_\_\_\_\_  
Address: \_\_\_\_\_

Supervisor's Name and Phone Number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_

4. Employer: \_\_\_\_\_

Position: \_\_\_\_\_ Dates of employment: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor's Name and Phone Number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_

5. Employer: \_\_\_\_\_

Position: \_\_\_\_\_ Dates of employment: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor's Name and Phone Number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_

Have you ever worked under a different name for any of the employers you have listed? If so, what was the name or names? \_\_\_\_\_

Have you already signed a contract for next year with any other institution? Yes \_\_\_\_\_ No \_\_\_\_\_

#### **F. PERSONAL REFERENCES**

You will need to sign the **Reference Release Form** that is attached and return it with this application. Do not list family members or relatives for references.

**REFERENCES:** Give three references who are qualified to speak of your spiritual experience and Christian service. List your current pastor first.

Name	Complete Address	Phone	Position
1	_____	_____	_____

\_\_\_\_\_

2 \_\_\_\_\_

\_\_\_\_\_

3 \_\_\_\_\_  
\_\_\_\_\_

Give three references who are qualified to speak of your professional training and experience.  
List your current or most recent principal or supervisor first.

Name	Complete Address	Phone	Position	School
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1 \_\_\_\_\_  
\_\_\_\_\_

2 \_\_\_\_\_  
\_\_\_\_\_

3 \_\_\_\_\_  
\_\_\_\_\_

**G. APPLICANT'S CERTIFICATION AND AGREEMENT**

I understand that The King's Academy does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize The King's Academy to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release The King's Academy, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to The King's Academy.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of fingerprints as are necessary for such an investigation. I authorize The King's Academy to conduct a criminal records check.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

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Signature of Applicant

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Date

**AUTHORIZATION TO RELEASE REFERENCE INFORMATION**

I have made application for a position as a \_\_\_\_\_ with The King's Academy. I have authorized the school to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment without giving me prior notice of such disclosure.

In addition, I hereby release The King's Academy, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to The King's Academy.

I certify that I have carefully read and do understand the above statements.

\_\_\_\_\_  
Applicant's Name (print)

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Applicant's Social Security Number

\_\_\_\_\_  
Date

